



Staffordshire Moorlands District Council
Planning Department,
Stockwell Street,
Leek,
ST13 6HQ

8th October 2026

Dear Sir/Madam

Extension to existing single storey detached Garage at Cliff Farm Cottage, New Road, Alton, ST10 4DD

Please see attached the following documents that are to accompany a Householder Application for the proposal referenced above. They include the following:

- Red Lined Location Plan at 1:1250 @a4 (drg. 100634/01);
- Existing Block Plan at 1:500 @a3 (drg. 100634/02);
- Proposed Block Plan at 1:500 @a3 (drg. 100634/03);
- Existing Elevations at 1:100 @a3 (drg. 100634/04);
- Existing Roof Plan and Floor Plan at 1:100 @a3 (drg. 100634/05);
- Proposed Elevations at 1:100 @a3 (drg. 100634/06);
- Proposed Roof Plan and Floor Plan at 1:100 @a3 (drg. 100634/07);
- CIL Additional Information Assessment

The planning fee will be paid directly via the Planning Portal.

I trust that you have all the required information to review and validate this application. However, if you do require further documentation, please do not hesitate to contact myself.

Yours Faithfully,