STAFFORDSHIRE moorlands DISTRICT COUNCIL
ACHIEVING · EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling and for relevant demolition of an unlisted building in a conservation area
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	44
Suffix	
Property name	
Address line 1	Alsop Street
Address line 2	
Address line 3	
Town/city	Leek
Postcode	ST13 5NZ

Description of site location must be completed if postcode is not known:

Easting (x)	398303
Northing (y)	356120

Description

2. Applicant Details

Title	Mrs
First name	Marie
Surname	Owen
Company name	
Address line 1	44 Alsop Street
Address line 2	
Address line 3	
Town/city	Leek

2. Applicant Details

Country	United Kingdom
Postcode	ST13 5NZ

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

We are proposing to replace the original timber framed windows on the front of 44 Alsop Street (where they face the public highway) with high quality vertical-sliding uPVC sash windows in construction to replicate the existing windows, including using glazing bars that divide the panes. We intend to use Roseview Windows to construct the windows as they are a dedicated sash window manufacturer who specialise in creating authentic sash windows and have been established since 1977.

We intend to replace the windows with Heritage Rose sash windows. Designed with all the traditional detailing found in period and Victorian windows, Heritage Rose sash windows have decorative features such as authentic astragal bars and run-through sash horns to ensure complete authenticity and make the window virtually indistinguishable from a timber original. We intend to have the windows in white with a woodgrain finish.

Has the work already been started without consent? ○ Yes ◉ No

5. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

No it is not necessary to demolish part of the building and we will not be replacing the front door.

6. Materials

Does the proposed development require any materials to be used externally? ◉ Yes ○ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Windows	
Description of existing materials and finishes (optional):	Timber framed sash windows
Description of proposed materials and finishes:	uPVC framed sash windows

Are you supplying additional information on submitted plans, drawings or a design and access statement? ◉ Yes ○ No

If Yes, please state references for the plans, drawings and/or design and access statement

I will provide technical drawings for the Heritage Rose sash window and a feature sheet with specification information

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ◉ The applicant
- ○ Other person

11. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	
Surname	
Reference	

Date (Must be pre-application submission)

06/05/2021

Details of the pre-application advice received

Mr Swithenbank informed us of the need to apply for planning permission in order to replace the front windows on our property due to the fact that the property is within a conservation area.

12. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

13. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

(•) I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or

( ) The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.**

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	
Number	44
Suffix	
House Name	
Address line 1	Alsop Street
Address line 2	
Town/city	Leek
Postcode	ST13 5NZ
Date notice served (DD/MM/YYYY)	09/06/2021

Person role

(•) The applicant

( ) The agent

Title	Mrs
First name	Marie
Surname	Owen
Declaration date (DD/MM/YYYY)	09/06/2021

☑ Declaration made

14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	09/06/2021