STAFFORDSHIRE moorlands DISTRICT COUNCIL
ACHIEVING • EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	6
Suffix	
Property name	
Address line 1	Wilton Avenue
Address line 2	
Address line 3	
Town/city	Cellarhead
Postcode	ST9 0HZ

Description of site location must be completed if postcode is not known:

Easting (x)	395594
Northing (y)	347805

Description

2. Applicant Details

Title	
First name	Sam
Surname	Podmore
Company name	
Address line 1	6
Address line 2	Wilton Avenue
Address line 3	
Town/city	Cellarhead
Country	

2. Applicant Details

Postcode	ST9 0HZ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

Replacement of existing flat roof for new pitched roof, proposed porch, dropped kerb and new boundary wall to 6 Wilton Avenue. Front of the house to be rendered.

Has the work already been started without consent? ○ Yes ◉ No

5. Materials

Does the proposed development require any materials to be used? ◉ Yes ○ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Brick
Description of proposed materials and finishes:	Brick wall to complete roof replacement and peak in over-garage extension window. Front of house to be rendered in cream

Roof	
Description of existing materials and finishes (optional):	Tiles.
Description of proposed materials and finishes:	Tiles.

Windows	
Description of existing materials and finishes (optional):	Single-glazed glass window.
Description of proposed materials and finishes:	Double-glazed glass window with UPVC finish.

Doors	
Description of existing materials and finishes (optional):	Current front door is entrance to the house, currently wood door with glass.
Description of proposed materials and finishes:	Plan to have a new front door on the new porch which will be the gate-way to existing front door.

5. Materials

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Small brick wall between driveway boundary and public pavement
Description of proposed materials and finishes:	Plan to remove brick wall to have smooth driveway and drop existing kerb to allow easier access to property

Other type of material (e.g. guttering) Guttering	
Description of existing materials and finishes (optional):	Existing gutter around over-garage extension
Description of proposed materials and finishes:	Existing gutter around over-garage extension will be replaced with new guttering, in-line with existing guttering with the rest of the house.

Are you supplying additional information on submitted plans, drawings or a design and access statement? ○ Yes ◉ No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ◉ Yes ○ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

If Yes to any questions, please show details on your plans or drawings and state their reference numbers:

Request for removal of boundary wall and lowering kerb to allow access for homeowners vehicles on driveway.

8. Parking

Will the proposed works affect existing car parking arrangements? ◉ Yes ○ No

If Yes, please describe:

Currently one homeowner parks on the drive, the other homeowner parks on the pavement outside of property.
The lowering of the kerb and removal of driveway wall will allow both homeowners to park on the driveway.

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ○ The agent
- ◉ The applicant
- ○ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant of any part of the land or building to which this application relates.**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990**

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	
Number	1
Suffix	
House Name	
Address line 1	Staffordshire Place
Address line 2	
Town/city	Stafford
Postcode	ST16 2DH
Date notice served (DD/MM/YYYY)	10/02/2020

Person role

◉ The applicant
○ The agent

Title	Mr
First name	Sam
Surname	Podmore
Declaration date (DD/MM/YYYY)	02/02/2020

☑ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	10/02/2020