Churnetside Business Park, Cheddleton

Flood Warning and Evacuation Plan

2016



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This Flood Warning and Evacuation Plan has been prepared for the staff of the industrial unit at Churnetside Business Park, Cheddleton, referred to as 'the site' herein. The purpose of this Flood Warning and Evacuation Plan is to: identify the flood risk; provide advice on how to prepare for a flood; and, identify the action to be taken during a flood event.

Understanding the Flood Risk

The site has been identified at risk of **fluvial** flooding from the River Churnet. The risk is identified during the 1 in 5 (20%) annual probability event, with maximum flood depths of up to 0.24m on site, increasing with flood depths up to 2.34m during the extreme 1 in 1000 (0.1%) annual probability event. The floor level of the new building is 10mm above the 1 in 5 (20%) annual probability event and should remain flood free during this event.

Preparing for a Flood

The following actions should be undertaken in preparation for a flood event:

- Register to receive flood warnings from the Environment Agency. Registration is free and can be made by calling Floodline on 0345 988 1188 or online. Flood warnings can also be received on Twitter by following @EnvAgency.
- Read and be familiar with the Environment Agency personal flood plan (enclosed).
- Prepare a list of important / emergency contacts.
- Move items of value to a safe place i.e. an area of safe refuge above the flood level.
- Check that insurance includes cover for flooding.
- Know how to turn off your gas, electricity and water mains supplies.
- Be familiar with actions to be taken upon receipt of a flood warning.

During a flood

In the event of a flood warning, all occupiers should be ready to evacuate the site taking only essential items with them.

Evacuation

An evacuation route plan is enclosed which details the fastest and safest route out of the flood risk area. All site staff should familiarise themselves with the evacuation route.

The evacuation route entails heading onto Harrison Way and travelling north-east onto Station Road. From here site users should travel west to an area of higher ground.

Seek refuge

Once higher ground is reached site users should await further instruction from the authorities. If required a place of refuge for the public would be allocated during a flood event.

In some instances a flood warning may not be received. In the event of flooding where no prior warning is received, site users should seek safe refuge on the structure lid set above the toilet and office block which is raised above flood levels. Site staff should alert the emergency services (where possible) and await further instruction and rescue. **Site users must not evacuate the site into flood water unless instructed to do so otherwise by the emergency services**.

Emergency Contact Details

In the event of an emergency dial 999	
Floodline – 0345 988 1188	EA Incident Hotline – 0800 80 70 60
Staffordshire Moorlands District Council (non-emergency) – 0345 605 3010	Staffordshire Fire and Rescue Service (non-emergency) 0300 330 1000
Electricity (24 hour emergency service) 105	Severn Trent Water (24 hour emergency service) 0800 783 4444
NHS 111 Service (non-emergency) 111	Gas (24 hour emergency service) 0800 111 999

Useful links

Sign up to flood warnings (website operated by the Environment Agency):
https://fwd.environment-agency.gov.uk/app/olr/changeaddress?method=changeAddress

Real time online flood warnings:
http://apps.environment-agency.gov.uk/flood/31618.aspx

Environment Agency flooding advice:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/403213/LIT_5216.pdf

Preparing for a flood and get help during and after:
https://www.gov.uk/prepare-for-a-flood/find-out-if-youre-at-risk

This flood plan should be review annually to ensure the emergency contact details are up to date. The plan should be updated every five years to account for updated flood level information.

Personal Flood Plan

Personal flood plan

Name

Environment Agency

Are you signed up to receive flood warnings? ☐
If not call Floodline on 0345 988 1188 to see if your area receives free flood warnings.

Let us know when you've completed your flood plan by calling Floodline on **0345 988 1188.** This will help us learn more about how people are preparing for flooding.

General contact list	Company name	Contact name	Telephone
Floodline	Environment Agency		0345 988 1188
Electricity provider			
Gas provider			
Water company			
Telephone provider			
Insurance company and policy number			
Local council			
Local radio station			
Travel/weather info			

Key locations

Service cut-off	Description of location
Electricity	
Gas	
Water	

Who can help/who can you help?

Relationship	Name	Contact details	How can they/you help?
Relative			
Friend or neighbour			

Be prepared for flooding. Act now

Personal flood plan

What can I do NOW?

Environment Agency

- Put important documents out of flood risk and protect in polythene ☐
- Check your insurance covers you for flooding ☐
- Look at the best way of stopping floodwater entering your property ☐
- Make a flood plan and prepare a flood kit ☐
- Find out where you can get sandbags ☐
- Identify who can help you/ who you can help ☐
- Identify what you would need to take with you if you had to leave your home ☐
- Understand the flood warning codes ☐

What can you do if a flood is expected in your area?

Actions	Location
Home	
• Move furniture and electrical items to safety	
• Put flood boards, polythene and sandbags in place	
• Make a list now of what you can move away from the risk	
• Turn off electricity, water and gas supplies	
• Roll up carpets and rugs	
• Unless you have time to remove them hang curtains over rods	
• Move sentimental items to safety	
• Put important documents in polythene bags and move to safety	
Garden and outside	
• Move your car out of the flood risk area	
• Move any large or loose items or weigh them down	
Business	
• Move important documents, computers and stock	
• Alert staff and request their help	
• Farmers move animals and livestock to safety	
Evacuation - Prepare a flood kit in advance	
• Inform your family or friends that you may need to leave your home	
• Get your flood kit together and include a torch, warm and waterproof clothing, water, food, medication, toys for children and pets, rubber gloves and wellingtons	

There are a range of flood protection products on the market to help you protect your property from flood damage. A directory of these is available from the **National Flood Forum** at **www.bluepages.org.uk**

Be prepared for flooding. Act now

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Evacuation Route

Safe Evacuation Route

