This approval is valid for 3 years and therefore you do not have to do anything immediately, but please note that once you have decided to commence works, your chosen contractor is required to notify the highway authority and request a Permit to Dig which is chargeable.

Your chosen contractor will apply to the Network Management Unit directly and will require the approval licence number we have given you at the top of this letter; therefore you do not need to complete any further forms yourself. You do, however, have a responsibility to ensure that your contractor has been granted a Permit to Dig before works commence as failure to do so deem the work illegal and the highway authority may prosecute. The highway authority or Police may request a permit to be produced on site at any time during the works.

Yours faithfully

David Plant
Development Control Engineer