METHOD STATEMENT 001

1	SITE	HOLLINS CROFT COURT TEAN ST10 4SD
	OPERATION	GENERAL EXCAVATION AND CART AWAY
	DATE	4TH APRIL 2019
	REVISION	-
	MANAGER	ROD YOUNG
	SUPERVISOR	ROD YOUNG
	STATEMENT PREPARED BY	DAVE RENNISON

2 **DESCRIPTION OF WORK**

Obtain a permit to dig
CAT scan area of work mark any services discovered
Isolate area of work with heras or chapter 8 fencing
Erect signage to make other users aware of safe access routes
Carry out hand excavation only within 500mm of any existing services.
If any redundant services are to be removed written confirmation is to be obtained to go with the Ground Disturbance permit confirming that the the service is dead prior to any work
Excavate to required levels using an appropriate excavator
A banksman to be in attendance at all times
Surplus excavated material to be loaded directly into wagons or into dumpers and tipped on a stockpile until sufficient is stored to warrant a cart away operation using 8 wheeled wagons
Transfer notes, haulier and tip licences to be provided

Ground investigation report has found contaminants in certain trial pits, no spoil is to be taken off site until it is agreed whether the spoil from that area is contaminated or not.
Operatives to be made aware at site induction.

Consignment notes and tip tickets are to be provided for all loads

If necessary wagons to be cleaned before leaving site to aviod contamination of local roads

A road sweeper may be utilised to clean roads at regular intervals

3 **ANTICIPATED DURATION**
As programme dictates

4 **THOSE AFFECTED BY THE WORKS**
Site operatives carrying out the work
Other workers crossing work for access to other parts of the site

5 **RESOURCES**
PLANT
CAT Scanner
Machine
Dumper with roll cage and flashing light
Deisel bowser
8 wheel wagons
Road sweeper
LABOUR WITH QUALIFICATIONS

R Young	CPCS EXCAVATOR OPERATOR
Others to be notified	All to be CSCS / CPCS qualified

6 **MATERIALS**

N/A

COSHH
Deisel

7 **RISKS**
GENERAL EXCAVATION
USING DUMPERS
LOADING
RE FUELING PLANT

SEE RELEVANT RISK ASSESSMENTS ISSUED SEPERATELY

8 **PPE**
SAFETY BOOTS TO BS EN 345
SAFETY HELMET TO BS EN 397 COLOURS AS L401
HI VIZ JACKETS TO BE EB417 CLASS 2
GLOVES TO BE EN 388 TO BE WORN AT ALL TIMES
SAFETY GLASSES TO BE WORN AT ALL TIMES
DUST MASKS AS REQUIRED

9 **PERMITS**

PERMIT TO DIG TO BE OBTAINED FROM SITE MANAGER

10 **EMERGENCY PROCEEDURES**
Site emergency proceedures to be given at site induction
All site vans carry an oil spillage emergency kit

11 **BRIEFING ARRANGEMENTS**

ALL OPERATIVES TO HAVE THIS METHOD STATEMENT EXPLAINED TO THEM AND TO SIGN AT THE END OF THE BRIEFING TO CONFIRM THAT THEY UNDERSAND AND AGREE TO WORK IN ACCORDANCE WITH IT

12 **SUPERVISION AND MONITORING**

COMPETENT SUPERVISOR
ROD YOUNG

MONITORING OF COMPLIANCE WITH SYTEM OF WORK

DAILY INSPECTION OF WORKS

13 **RECORDS**

PLANT INSPECTION CERTIFICATES
TO BE PROVIDED WITH PLANT ON THE FIRST DAY

OPERATOR TRAINING CERTIFICATES
CSCS/ CPCS DETAILS

HAULIERS LICENCES AND TIP LICENCES, COPY OF TRANSFER NOTES

WEEKLY PLANT INSPECTION REPORT

14 WE CONFIRM THAT WE HAVE READ AND UNDERSTAND THIS METHOD STATEMENT AND AGREE TO WORK IN ACCORDANCE WITH IT

NAME SIGNATURE DATE