STAFFORDSHIRE moorlands DISTRICT COUNCIL
ACHIEVING · EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Building and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	24
Suffix	
Property name	
Address line 1	Derby Street
Address line 2	
Address line 3	
Town/city	Leek
Postcode	ST13 5AF

Description of site location must be completed if postcode is not known:

Easting (x)	398519
Northing (y)	356480

Description

2. Applicant Details

Title	Mr
First name	Victor
Surname	Haynes
Company name	ISS Technical Services
Address line 1	South Quay Plaza 3
Address line 2	189 March Wall
Address line 3	
Town/city	London

2. Applicant Details

Country	
Postcode	E14 9SH
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

3. Agent Details

Title	Mr
First name	Andrew
Surname	McGrath
Company name	George Harwood Limited
Address line 1	Shore House
Address line 2	68 Westbury Hill
Address line 3	Westbury on Trym
Town/city	Bristol
Country	United Kingdom
Postcode	BS9 3AA
Primary number	01179834442
Secondary number	
Fax number	
Email	andrewm@ghl.org

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Automation of an internal door set to improve disability access to and from the banking hall.

Has the development or work already been started without planning permission? ( ) Yes (•) No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ( ) Don't know
- ( ) Grade I
- ( ) Grade II*
- (•) Grade II

5. Listed Building Grading

Is it an ecclesiastical building? ○ Don't know ○ Yes ◉ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ○ Yes ◉ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ○ Yes ◉ No

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ○ Yes ◉ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? ○ Yes ◉ No

10. Materials

Does the proposed development require any materials to be used in the build? ◉ Yes ○ No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown, clicking 'Add' and filling in all the fields in the popup box.

To correct existing entries, use the 'Edit' link to open the popup box and ensure that all fields are completed.

Internal Doors	
Please provide a description of existing materials and finishes:	Existing glazed timber doors
Please provide a description of proposed materials and finishes:	Existing glazed timber doors are to be retained but automatic opening mechanisms are to be affixed to the top transom of each leaf.

Other type of material (e.g. guttering) Safety screens	
Please provide a description of existing materials and finishes:	None
Please provide a description of proposed materials and finishes:	Glazed safety screens are proposed to be installed to both of the opening leafs to ensure that when doors are opening the risk of the door leafs striking customers is mitigated.

Are you supplying additional information on submitted plan(s)/design and access statement: ◉ Yes ○ No

If Yes, please state references for the plans, drawings and/or design and access statement

2893-001 - Proposal drawing
OS Site Location Plan 1:1250
Design & Access Statement

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ○ Yes ◉ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ○ Yes ◉ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ○ The agent
- ◉ The applicant
- ○ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ○ Yes ◉ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ○ The applicant
- ◉ The agent

Title	Mr
First name	Andrew
Surname	McGrath
Declaration date (DD/MM/YYYY)	28/08/2018

☑ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑

Date (cannot be pre-application)	28/08/2018