STAFFORDSHIRE moorlands DISTRICT COUNCIL

ACHIEVING · EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling
Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

ublication of applications on planning authority websites

ease note that the information provided on this application form and in supporting documents may be published on the uthority's website. If you require any further clarification, please contact the Authority's planning department.

ease complete using block capitals and black ink.
is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

. Applicant Name and Address		2. Agent Name and Address	
tle:	MRS	Title:	
First name:	HILARY	First name:	
ıst name:	WAIN	Last name:	
ɔmpany ptional):		Company (optional):	MBS ARCHITECTURE LTD
nit:		Unit:	
House number:	20	House number:	
House suffix:		House suffix:	
ɔuse ame:	CLARENDON LODGE	House name:	
ddress 1:	CAVERSWALL ROAD	Address 1:	74 NEWCASTLE ROAD
ddress 2:	BLYTHE BRIDGE	Address 2:	
ddress 3:		Address 3:	
ɔwn:	STOKE ON TRENT	Town:	STONE
ɔunty:	STAFFS	County:	STAFFS
ɔuntry:	UK	Country:	UK
ɔstcode:	ST11 9BG	Postcode:	ST15 8LB

. Description of Proposed Works

ease describe the proposed works:

TWO STOREY DETACHED GARAGE, TOILET AND STORE OVER TO REPLACE TWO EXISTING GARAGES.

Description of Proposed Works (continued)

s the work already started? ☐ Yes ☑ No

'es, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

s the work already been completed? ☐ Yes ☑ No

'es, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

Site Address Details

ease provide the full postal address of the application site.

iit:		House number:	20	House suffix:	
ouse me:	CLARENDON LODGE				
ldress 1:	CAVERNWALL ROAD				
ldress 2:	BLYTHE BRIDGE				
ldress 3:					
wn:	STOKE ON TRENT				
unty:	STAFFS				
stcode otional):	ST11 9BG				

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☑ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☑ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☑ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

Pre-application Advice

s assistance or prior advice been sought from the local thority about this application? ☐ Yes ☑ No

'es, please complete the following information about the advice u were given. (This will help the authority to deal with this plication more efficiently).

ease tick if the full contact details are not own, and then complete as much possible: ☐

ficer name:

eference:

Date (DD MM YYYY): ust be pre-application submission)

etails of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

Parking

ll the proposed works affect isting car parking arrangements? ☐ Yes ☑ No

Yes, please describe:

9. Authority Employee / Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☑ No

If Yes, please provide details of the name, relationship and role

b. Materials

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	SEE PLANNING APPLICATION DWG.		☐	☐
Roof			☐	☐
Windows			☐	☐
Doors			☐	☐
Boundary treatments (e.g. fences, walls)			☐	☐
Vehicle access and hard-standing			☐	☐
Lighting			☐	☐
Others (please specify)			☐	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☑ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DWG NO. 16L21 P01

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

ertify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the vner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or part of, an agricultural holding**

)TE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the)plication relates but the land is, or is part of, an agricultural holding.

owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

gned - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		15/12/2016

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

:ertify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this plication relates.

)wner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
"agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

gned - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

ertify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

"agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

he steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

otice of the application has been published in the following newspaper irculating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

gned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

ertify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

wner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

'agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

e steps taken were:

tice of the application has been published in the following newspaper rculating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

gned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

2. Planning Application Requirements - Checklist

ease read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all ormation required will result in your application being deemed invalid. It will not be considered valid until all information required by e Local Planning Authority has been submitted.

e original and 3 copies of a mpleted and dated application form: ☑

The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐

The correct fee: By Post ☑

e original and 3 copies of a plan which entifies the land to which the application ates drawn to an identified scale d showing the direction of North: ☑

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☑

e original and 3 copies of other plans d drawings or information necessary to scribe the subject of the application: ☑

ve hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional formation. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the enuine opinions of the person(s) giving them.

gned - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):	
		15/12/2016	(date cannot be pre-application

4. Applicant Contact Details

elephone numbers

ountry code:	National number:	Extension number:

ountry code:	Mobile number (optional):

ountry code:	Fax number (optional):

nail address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	01785 814822	

Country code:	Mobile number (optional):
	07973505611

Country code:	Fax number (optional):

Email address (optional):
mrsd@jhda.co.uk

5. Site Visit

n the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☑ No

the planning authority needs to make an appointment to carry it a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

Other has been selected, please provide:

ontact name:	Telephone number:

nail address: