STAFFORDSHIRE moorlands DISTRICT COUNCIL
ACHIEVING · EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

PART ONE

Application for consent to display an advertisement(s).

Town and Country Planning (Control of Advertisement) Regulations 2007

08/01236 ADV 27 JUN 2008 - SMD

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	REV	First name:	ROGER		
Last name:	WOODS				
~~Company~~ (optional):	ST. LUKES & ST. PAULS D.C.C.				
Unit:		House number:		House suffix:	
House name:					
Address 1:	ST. LUKES CHURCH				
Address 2:	FOUNTAIN STREET				
Address 3:					
Town:	LEEK				
County:	STAFFS				
Country:					
Postcode:	ST13 6JS				

2. Agent Name and Address

Title:	MR	First name:	ROBERT		
Last name:	MCGUINNESS				
Company (optional):	RUM ASSOCIATES				
Unit:		House number:	11	House suffix:	
House name:					
Address 1:	ASHDALE ROAD				
Address 2:	THE MOUNT				
Address 3:					
Town:	LEEK				
County:	STAFFS				
Country:					
Postcode:	ST13 6QZ				

3. Site Address Details

Please provide the full postal address of the application site.

Unit: | House number: | House suffix:

House name:

Address 1: ST. LUKES CHURCH

Address 2: FOUNTAIN STREET

Address 3:

Town: LEEK

County: STAFFS

Postcode (optional): ST13 6JS

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: | Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☑ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☑

Officer name: MR. R. DUNCAN

Reference: PI-70/02/08-RD

Date (DD/MM/YYYY): (must be pre-application submission) 25/2/08

Details of pre-application advice received?

LISTED BLDG. CONSENT NOT REQUIRED DUE TO ECCLESIASTICAL EXEMPTION BUT PLANNING REQUIRED.

5. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☐ Yes ☑ No

If Yes, please provide details:

08/01236 ADV

6. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

27 JUN 2008 - 9 HD

7. Description of Proposed Advertisement(s)

Please describe the proposed advertisement(s):

NOTICEBOARD IS DISPLAY CASE WHICH HAS NO LETTERING - POSTERS TO BE FIXED BEHIND GLAZED DOORS

Please indicate the number of the following types of advertisement(s) you are applying for:	Number of advertisement(s)
Application for fascia sign(s)	
Application for a projecting or hanging sign(s)	
Application for a hoarding(s)	
Other	1

If you selected Other, please describe:

NOTICE BOARD.

8. Advertisement Display

Is the advertisement you are applying for already in place? ☐ Yes ☑ No

If Yes, please provide details of when the use or work started:

Is an existing advertisement(s) to be removed and replaced by the advertisement(s) in this proposal?

☑ Yes ☐ No ☐ Not applicable

If Yes to either or both above, please show the existing sign(s) on an elevation drawing or photograph and state the references for the drawing(s) or photographs.

SEE DESIGN STATEMENT.

Will the proposed advertisement(s) project over a footpath or other public highway? ☐ Yes ☑ No

9. Advertisement Period

Please state the period of time for which consent is sought for the advertisement: From APPROVAL To INDEFINITE date (DD/MM/YYYY)

10. Interest in the Land

Does the applicant own the land or buildings where the adverts are to be placed? ☐ Yes ☑ No

If No, has the permission of the owner or any other person entitled to give permission for the display of an advertisement been obtained? ☑ Yes ☐ No

If No, why not?

08/01236 ADV 27 JUN 2008 - SMD

11. Details of Proposed Advertisement(s)

Please provide a full description of each proposed advertisement (e.g. fascia sign, box sign, projecting sign, hoarding, flag etc)

	Advertisement 1	Advertisement 2	Advertisement 3
Type:	NOTICE BOARD.		
a) The height from the ground to the base of the advertisement (in metres)	1075mm average		
b) The dimensions of the proposed advertisement(H x W x D) (in metric)	965 x 1300 x 100		
c) The maximum height of any of the individual letters and symbols (in metric)	N/A		
d) The colour of the text and background	N/A		
e) Materials of the proposed sign(s)	TIMBER		
f) The maximum projection of advertisement from the face of the building	100		
Will any of the sign(s) be illuminated	Yes ☐ No ☑	Yes ☐ No ☐	Yes ☐ No ☐
If Yes for any of the proposed signs, answer g), h) and i)			
g) Details of method of illumination (internally illuminated/externally illuminated)	—		
h) illuminance levels (cd/m^2)	—		
i) Will the illumination be static or intermittent?	—		

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☑

Drawings
The drawing of the proposed advertisement should show its dimensions and position on the land or building in question. For a sign, the drawing should indicate the materials to be used, fixings, colours, height above the ground and, where it would project from a building, the extent of the projection. A site location plan should also be provided which identifies the proposed position of the advertisement and location of the site by reference to at least two named roads. It should be drawn to an identified scale and show the direction of North. Ordnance Survey maps are not required. Photographs and photomontages may be used. The original and 3 copies of each drawing should be provided: ☑

Description of signs, size and illumination
The type of each sign for which application is being made, e.g. fascia, projecting box, pole-mounted free-standing, should be shown, together with the dimensions of each sign. If any of the signs are to be illuminated please describe the type of illumination, e.g. internal, external, floodlight, etc, and whether the illumination will be static, flashing, or have moving parts. The original and 3 copies of each description should be provided: ☑

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of north: ☑

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

The correct fee: ☑

Owner's consent:
It is a condition of every consent granted by or under the Regulations that, before displaying any advertisement, the permission of the owner of the land or other person entitled to grant permission must be obtained. To display any advertisement without this permission is an offence, open to immediate prosecution.

Where the site is within the boundaries of a highway, evidence that the application is acceptable to the highway authority must be provided.

08/01236 ADV 17 JUN 2008 - 2 MD

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:	Or signed - Agent:	Date DD/MM/YYYY):
–	Robert Weaver for Form Associates.	26/6/08 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
44	1538 – 386109	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
44	1538 - 331122	

Country code:	Mobile number (optional):
44	7980 – 864350

Country code:	Fax number (optional):
44	1538 - 381132

Email address (optional): robertw@formassociates.co.uk

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☑ Agent ☐ Applicant ☐ Other (if different from the agent/applicant's details)

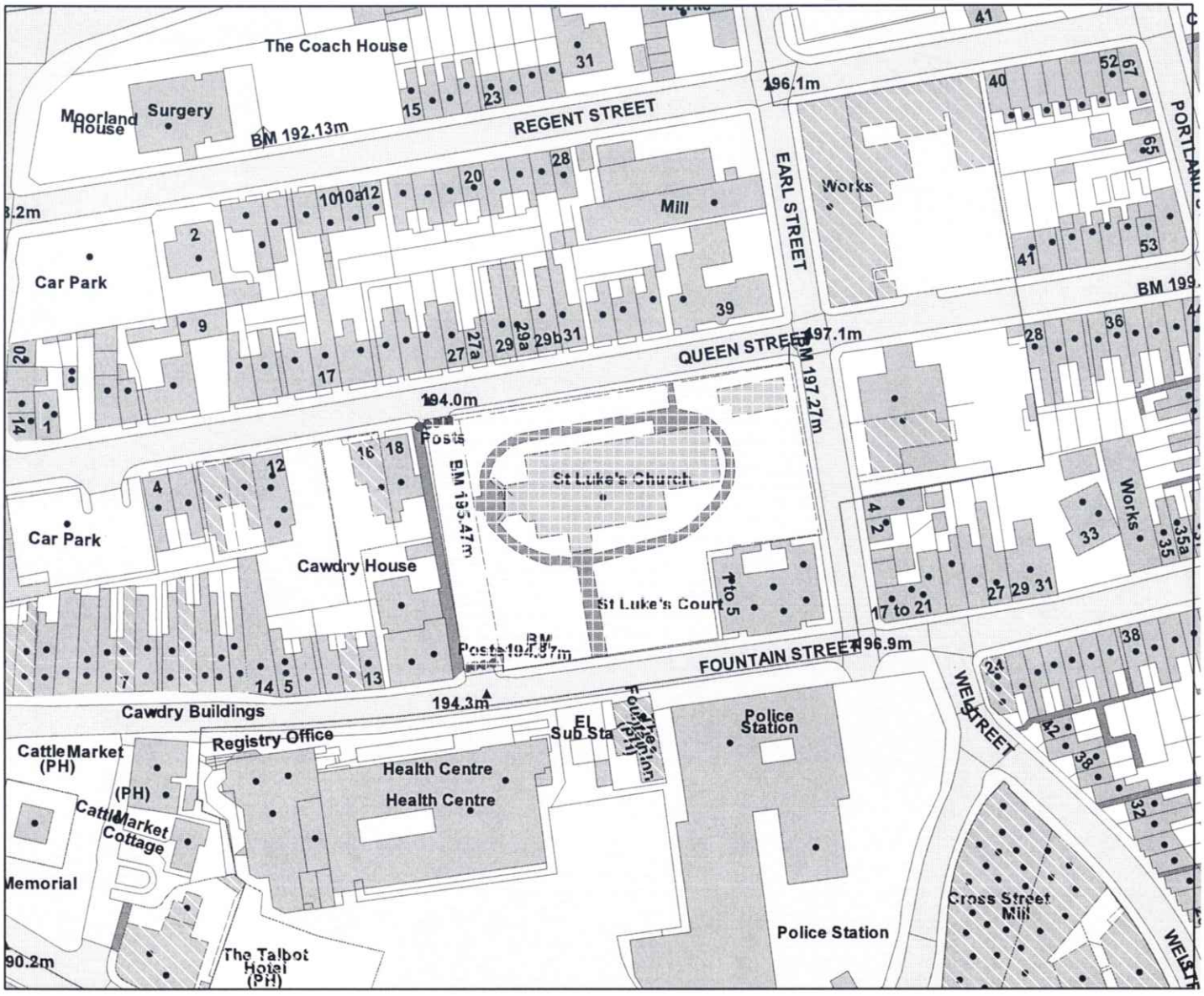
If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

St Lukes' Church Leek



Legend

Km 0.02 0.04 0.06 0.08 0.1

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Organisation	Not Set
Department	Not Set
Comments	
Date	27 June 2008
SLA Number	Not Set

Design Statement for Replacement Notice Board at St. Lukes Church, Fountain Street, Leek.

Introduction

The client wishes to replace the existing free standing notice board with a new glazed cabinet style notice board, which is to be fixed to the wall of the external store. For the purposes of planning legislation is covered by the Town and Country Planning (Control of Advertisement) Regulations 2007.

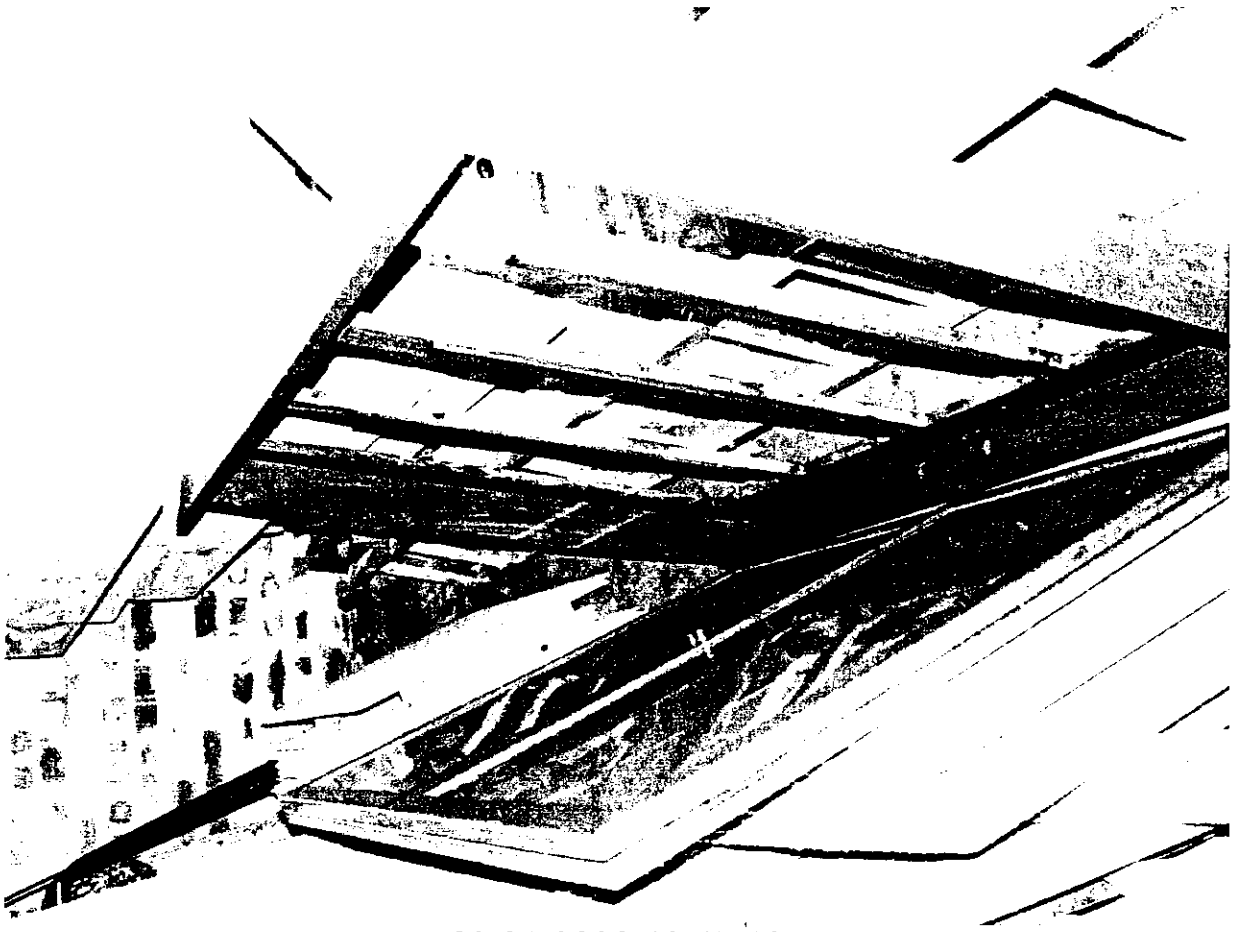
The existing free standing notice board, which is in a poor state of repair) is shown on attached photographs 4, 5 and 6 – at the time of this application the board has collapsed as the support pole has snapped in two.

My clients have been given a replacement notice board, as shown on the attached drawing and photograph 1 and at present it is in the store building waiting to be fixed on the wall subject to planning consent. The store building is shown on photographs 2 and 3 and the position of the notice board is shown on the submitted plans.

The notice board does not have any lettering of its own and posters will be inserted behind the glazed doors to 'advertise' church and community events and contain details of church services, as can be seen on the old notice board.

The notice board will be clearly visible from the pavement of Queens Street and will supplement the main church notice board situated on Fountain Street.

Robert L McGuinness MRICS – Chartered Surveyor
Principal – RLM Associates 26/06/08



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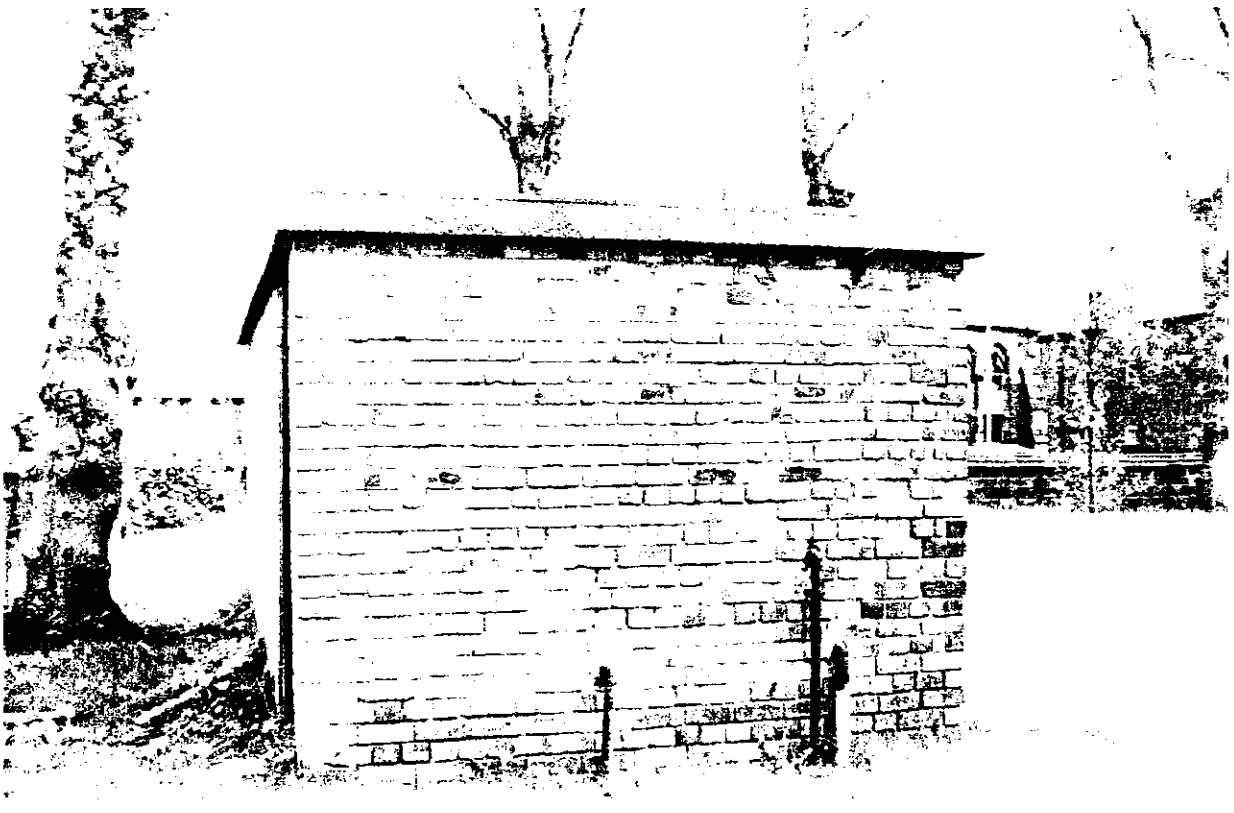

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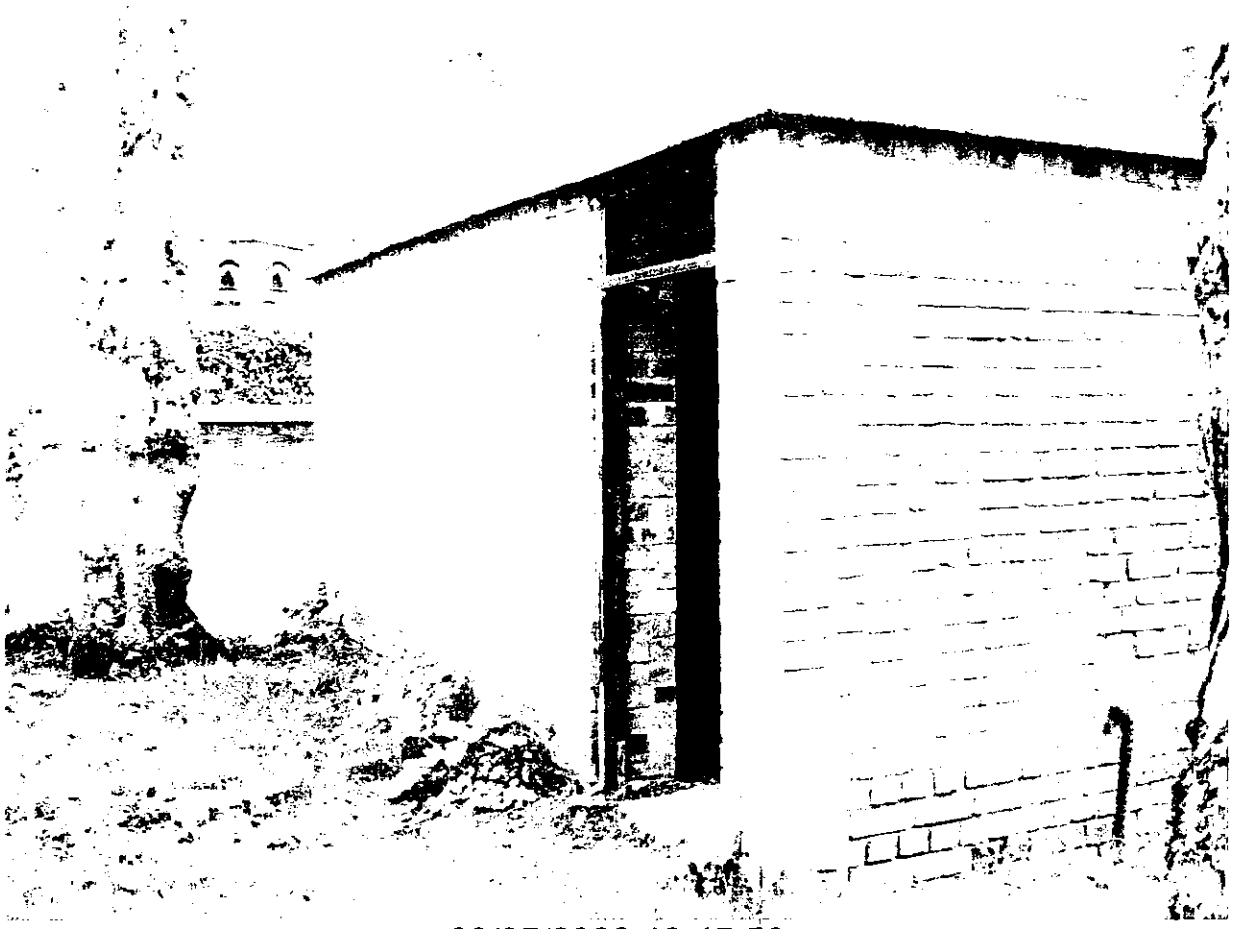

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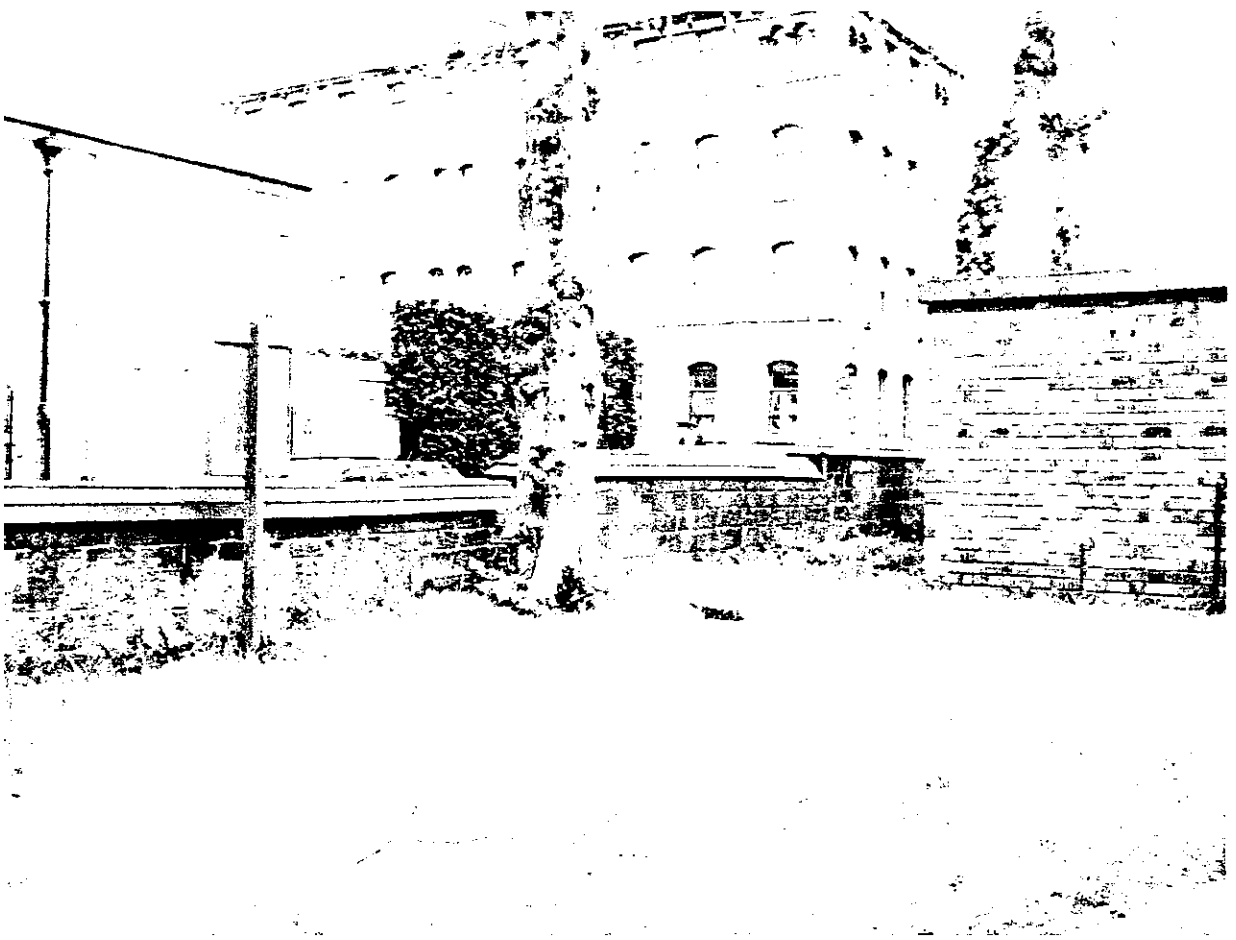
3



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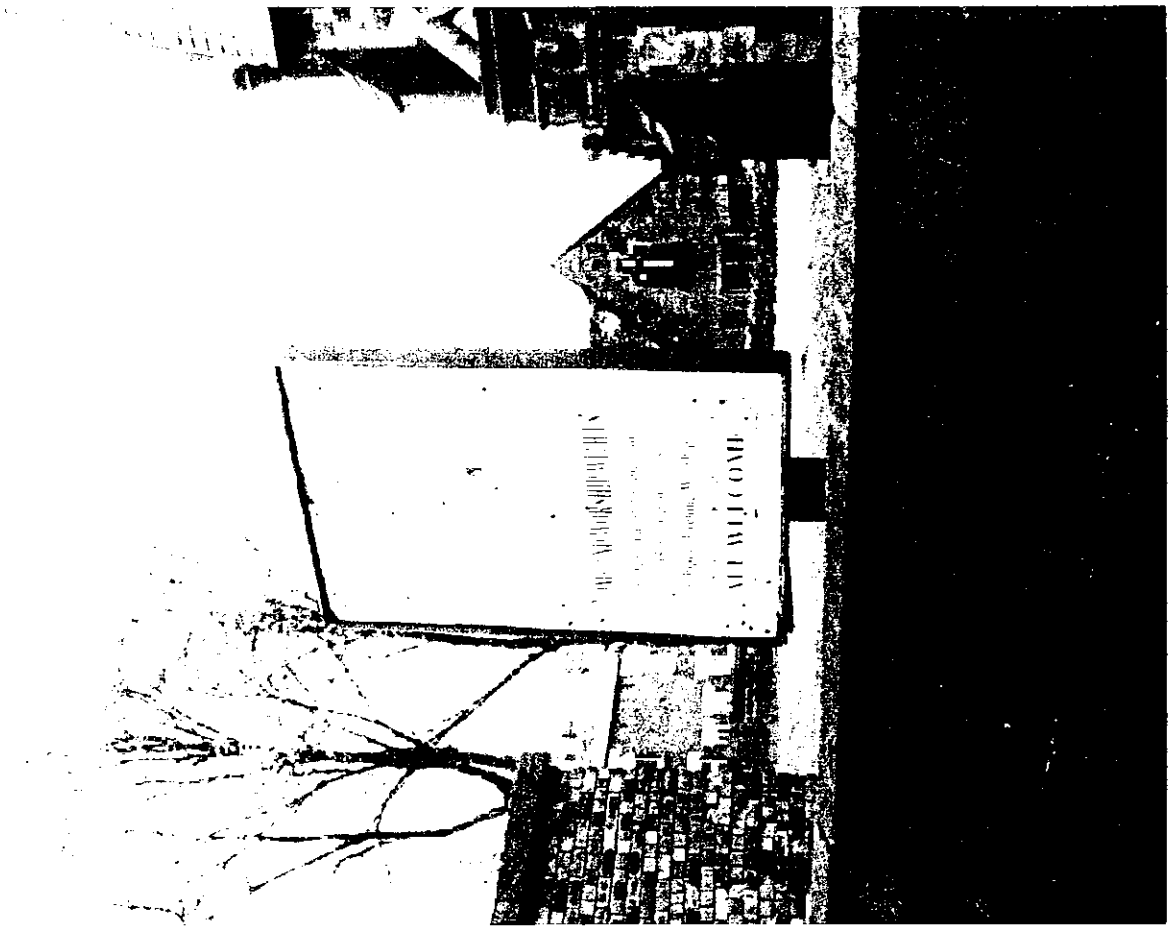

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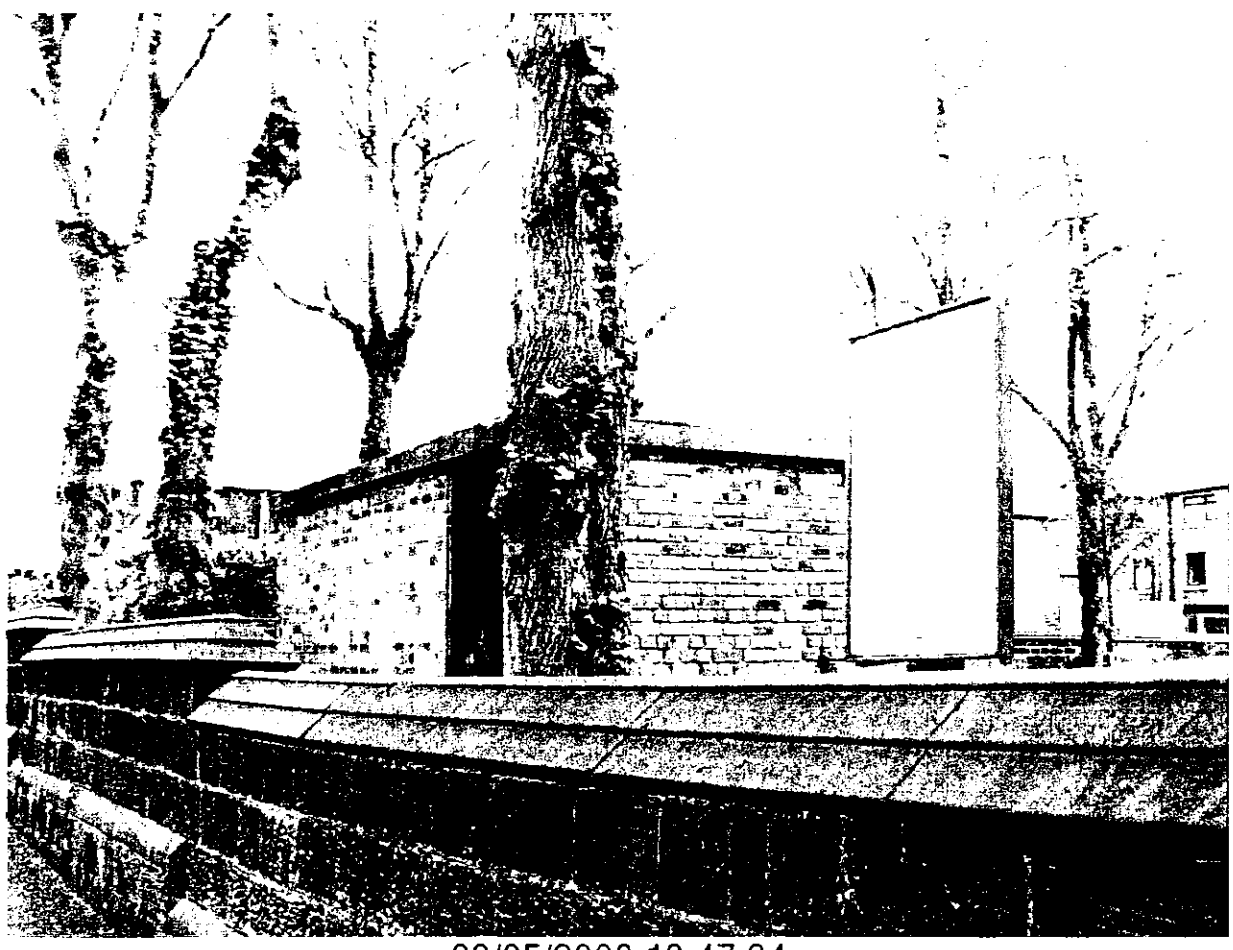
5



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6