

Gareth McKay
C/O Staffs Fitness Ltd
Springfield Road
Leek
Staffs
ST13 6EN

6.12.2010

FAO.; Chris Drage

Following on from your telephone conversation with Nicki please find the required information relating to conditions 2 and 3 of planning application number 1-/00510/FUL.

**Condition 2 Schedule for the re-instatement of all un-authorized works at
Shoobridge Mill, Leek**

- 1 The removal of 1 number UPVC window at basement level and replacing with a new wooden window to match the existing lower level windows on the front elevation. Work to be carried out by End of March 2011.
- 2 The removal of 1 number UPVC window at first floor level and replace with one metal framed window with small glazed units to match existing windows. Work to be carried out by end of May 2011.
- 3 The removal of 1 number UPVC window on the 2nd floor and replace with 1 number metal framed window with small glazed units to match the existing windows. Work to be carried out by end of May 2011.
- 4 The Wooden Door surround to the front elevation of the building is to be removed and made good where required, re-instating to original condition. Work to be carried out by end of May 2011.

Condition 3 The long term management Plan of the building

Daniel and Hulme estate agents will act as managing agents on the property, collecting rents and annual maintenance charges. They will instruct a building company to do routine annual maintenance inspection of the building.

For the chimney and conductor we have a Ivan Atkins structural engineer to carry out for insurance purposes 5 yearly inspections of the chimney and lightning conductor. After the last inspection he made a recommendation that no remedial work was presently required as the chimney was in good condition. If however any remedial work is needed to be done to either to the chimney or conductor we will instruct whatever specialist is required at that time to carry out the works.

We will however be doing some pointing and removing some foliage from the chimney when we carry out works to the roof in the new year.

Would you please confirm if the information provided is adequate enough to discharge condition 2 and 3 .

If you do require any further information supplying please do not hesitate to contact me.

Regards Gareth Mckay
gareth@staffsfitness.com
M; 0044 7768 858054
T; 0044 1538 387960