

Application for Planning Permission and listed building consent for alterations,  
extension or demolition of a listed building.  
Town and Country Planning Act 1990  
Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

Title:	Ms	First name:	Jacqui	Surname:	Thompson		
Company name:	RBS						
Street address:	P.O. Box 1000			Telephone number:	Country Code	National Number	Extension Number
	Second Floor						
	Gogarburn			Mobile number:			
Town/City:	Edinburgh			Fax number:			
County:	Scotland			Email address:			
Country:	United Kingdom						
Postcode:	EH12 1HQ						
Are you an agent acting on behalf of the applicant?				<input checked="" type="radio"/> Yes	<input type="radio"/> No		

### 2. Agent Name, Address and Contact Details

Title:	Ms	First Name:	RBS Planning Team	Surname:	JL		
Company name:	Styles and Wood Ltd						
Street address:	Aspect House			Telephone number:	Country Code	National Number	Extension Number
	Manchester Road					0161 926 6000	6125
	Timperley			Mobile number:			
Town/City:	Altrincham			Fax number:			
County:	Cheshire East			Email address:			
Country:	United Kingdom						
Postcode:	WA14 5PG				rbsplanning@stylesandwood.co.uk		

### 3. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Refurbishment of the ground floor Banking Hall including the installation of an automation wall and the installation of new ATM facilities on the external front elevation. The proposal is to clean and refurbish the internal ground floor of the grade II listed building. The proposal shall not extend any aspects of the listed building. The proposal includes:  
The removal of the existing ATM and infill to the existing aperture with brickwork to match existing and reinstatement of stone banding across infilled opening.  
The expansion of an existing ATM aperture to accommodate two ATM.  
Existing non panelled walls being made good for decoration and painted.  
Cleaning of existing wood panels to the walls and ceiling.  
Installation of new flooring and the repair of mosaic floor tile in the entrance lobby. Suspended ceiling grids will be retained, damaged ceiling tiles will be replaced, ceiling vents cleaned and light fittings repaired / re-lamped.  
Skirting will be cleaned or painted.  
2 no. new oak doors with film installed in banking hall and ATM room  
1 glazed door with film to the closed consult room will be installed.  
4no. existing doors will be painted.

### 3. Description of Proposed Works (continued)

6 no. door frame and architrave will be painted.

The proposal includes new kitchen units and a painted window cill in the staffroom.

The ceiling in the lobby and WC will be painted.

Installation of extractor fan and the replacement of 1 m2 of missing tiles is proposed for the WC.

The installation of a 3085mm high automation wall to support the provision of express banking. Please see drawing D0647-007-027

Additional items are also proposed including painting of radiators, installation of 2.2m high oak frame and posts to frame the feature wall in the Banking Hall.

Secondary glazing to the windows above the ATM. Proposed installation of new branding - Please see schedule ref: D0647-007-026 Component / Marketing Info proposed.

Please see drawing D0647-007-010 for a detailed schedule.

Has the development or work(s) already started?

☐

Yes

☒

No

### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:

24

Suffix:

House name:

Street address:

Derby Street

Town/City:

Leek

County:

Staffordshire

Postcode:

ST13 5AF

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:

398519

Northing:

356480

Description:

### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒

Yes

☐

No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:

Ms

First name:

Gill

Surname:

Bayliss

Reference:

Senior Conservation Officer

Date (DD/MM/YYYY):

04/11/2015

(Must be pre-application submission)

Details of the pre-application advice received:

Change internal TCR location, moved service wall, revised ATM's reviewed details of housing new arm's reviewed graphics to the wall etc.

### 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐

Yes

☒

No

Is a new or altered pedestrian access proposed to or from the public highway?

☐

Yes

☒

No

Are there any new public roads to be provided within the site?

☐

Yes

☒

No

Are there any new public rights of way to be provided within or adjacent to the site?

☐

Yes

☒

No

Do the proposals require any diversions/extinguishments and/or creation of rights of way?

☐

Yes

☒

No

### 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☐

Yes

☒

No

Have arrangements been made for the separate storage and collection of recyclable waste?

☐

Yes

☒

No

### 8. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

Do any of these statements apply to you?

☐

Yes

☒

No

9. Demolition

Does the proposal include total or partial demolition of a listed building?

☒ Yes☐ No

Which of the following does the proposal involve?

a) Total demolition of the listed building

☐ Yes☒ No

b) Demolition of a building within the curtilage of the listed building

☐ Yes☒ No

c) Demolition of a part of the listed building

☒ Yes☐ No

What is the total volume of the listed building?

2400.000000000

m<sup>3</sup>

What is the volume of the part to be demolished?

3.000000000

m<sup>3</sup>

What was the date (approximately) of the erection of the part to be removed?

Month: Year: 

1882

(Date must be pre-application submission)

Please describe the building or part of the building you are proposing to demolish:

The proposal will support the removal of one atm and the reinstatement of brick and stone work as appropriate. The proposal includes the removal of 3m3 brick work to the front elevation of the building to provide for the installation of an ATM machine adjacent to an existing atm. An existing aperture, currently housing an existing atm, will be increased in width to enable the installation of another atm. This will streamline the building line and support the provision on two atm set to line of existing facade.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

The provision of two atm meets local need and demand. Recent developments in ATM technology have led an increase in the size of the machine and therefore the requirement for a larger aperture. Instead of increasing the size of both of the existing apertures, the client is proposing that one of the atm is removed and the elevation reinstated to its original brick wall with stone detail. The remaining atm aperture is increased in size to accommodate two larger atm thus renewing the machines but also minimising the impact on the building.

10. Listed building alterations

Do the proposed works include alterations to a listed building?

☒ Yes☐ No

If Yes, will there be works to the interior of the building?

☒ Yes☐ No

Will there be works to the exterior of the building?

☒ Yes☐ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒ Yes☐ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

Natwest Leek Banking Hall.pdfD06470-007-010 Leek Proposed GF GA Rev DD06470-007-013 Leek Proposed External ElevationD06470-007-026 Leek Proposed GF GA Component Marketing Rev AD06470-007-027 Leek Proposed GF Automation Wall Rev ED06470-007-028 Leek GF Prop Internal Elevation 1D06470-007-029 Leek GF Prop Internal Elevation 2

11. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know☐ Grade I☐ Grade II\*☒ Grade II

Is it an ecclesiastical building?

☐ Don't know☐ Yes☒ No

12. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐ Yes☒ No

13. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	6	6	0
Light goods vehicles/public carrier vehicles	0	0	0
Motorcycles	1	1	0
Disability spaces	1	1	0
Cycle spaces	0	0	0
Other (e.g. Bus)	0	0	0
Short description of Other			

14. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

External walls - add description

Description of existing materials and finishes:

Brick and render with stone detail

Description of proposed materials and finishes:

Brick and render with stone detail

Roof covering- add description

Description of existing materials and finishes:

Slate tiles

Description of proposed materials and finishes:

Slate tiles

Chimney - add description

Description of existing materials and finishes:

Brick

Description of proposed materials and finishes:

Brick

Windows - add description

Description of existing materials and finishes:

glass

Description of proposed materials and finishes:

glass

External doors - add description

Description of existing materials and finishes:

timber

Description of proposed materials and finishes:

timber

Ceilings - add description

Description of existing materials and finishes:

Timber and plaster

Description of proposed materials and finishes:

Timber and plaster

Internal walls - add description

Description of existing materials and finishes:

timber and plaster

Description of proposed materials and finishes:

timber and plaster

Floors - add description

Description of existing materials and finishes:

Carpet Vinyl and mosaic tiles

Description of proposed materials and finishes:

Carpet Vinyl and mosaic tile

Internal doors - add description

Description of existing materials and finishes:

Timber

Description of proposed materials and finishes:

Timber

Rainwater goods - add description

Description of existing materials and finishes:

cast iron

Description of proposed materials and finishes:

cast iron

Boundary treatments - add description

Description of existing materials and finishes:

Brick Walls

Description of proposed materials and finishes:

Brick Walls

## 14. Materials (continued)

### Vehicle access and hard standing - add description

Description of *existing* materials and finishes:

Iron gates

Description of *proposed* materials and finishes:

Iron gates

### Lighting - add description

Description of *existing* materials and finishes:

As existing

Description of *proposed* materials and finishes:

as existing

### Others - add description

Other

Description of *existing* materials and finishes:

Description of *proposed* materials and finishes:

Are you supplying additional information on submitted drawings or plans?

☒ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

D0647-007-005 Leek Existing External Elevation  
D0647-007-010 Leek Proposed GF GA Rev D  
D0647-007-013 Leek Proposed External Elevation  
D0647-007-027 Leek Proposed GF Automation Wall Rev E  
D0647-007-028 Leek GF Proposed Internal Elevation 1  
D0647-007-029 Leek GF Proposed Internal Elevation 2

## 15. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer ☒ Package treatment plant ☐ Unknown ☐

Septic tank ☐ Cess pit ☐

Other

Are you proposing to connect to the existing drainage system?

☐ Yes ☐ No ☒ Unknown

## 16. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system ☒ Main sewer ☐ Pond/lake  
☒ Soakaway ☒ Existing watercourse

## 17. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

18. Existing Use

Please describe the current use of the site:

A2 Financial and professional services performed by the Natwest Bank.

Is the site currently vacant? ☐ Yes ☒ No

Does the proposal involve any of the following?  
If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

19. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

20. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

21. Residential Units

Does your proposal include the gain or loss of residential units? ☐ Yes ☒ No

22. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☒ No

23. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

24. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday Start TimeEnd Time	Saturday Start TimeEnd Time	Sunday and Bank Holidays Start TimeEnd Time	Not Known
A2	<div></div> <div></div>	<div></div> <div></div>	<div></div> <div></div>	<input checked="" type="checkbox"/>

25. Site Area

What is the site area? 

00.02

hectares

26. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

There are no industrial or commercial processes and machinery carried out on site. mechanical

Is the proposal for a waste management development? ☐ Yes ☒ No

27. Hazardous Substances

Is any hazardous waste involved in the proposal? ☐ Yes ☒ No

28. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent☐ The applicant☐ Other person

29. Certificates (Certificate A)

Certificate Of Ownership - Certificate A

Certificate under Article 14 – Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding (*“agricultural holding” has the meaning given by reference to the definition of “agricultural tenant” in section 65(8) of the Act*).

Title:

First name:

Surname:

Person role:

Declaration date:

☒ Declaration made

30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date