STAFFORDSHIRE moorlands DISTRICT COUNCIL
ACHIEVING · EXCELLENCE

Staffordshire Moorlands District Council
Moorlands House, Stockwell Street, Leek
Staffordshire Moorlands, ST13 6HQ
Telephone: 0845 605 3013
www.staffsmoorlands.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling.

Town and Country Planning Act 1990 Part One

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS
First name:	JULIE
Last name:	JOHNSON
Company (optional):	
Unit:	
House number:	16
House suffix:	
House name:	
Address 1:	CHURCH STREET
Address 2:	
Address 3:	
Town:	KINGSLEY
County:	STAFFORDSHIRE
Country:	ENGLAND
Postcode:	ST10 2AA.

2. Agent Name and Address

Title:	MR
First name:	JOHN
Last name:	PEDDER
Company (optional):	
Unit:	
House number:	145
House suffix:	
House name:	
Address 1:	TEAN ROAD
Address 2:	
Address 3:	
Town:	CHEADLE
County:	STAFFORDSHIRE
Country:	ENGLAND
Postcode:	ST10 1LS

3. Description of Proposed Works

Please describe the proposed works:

ALTERATIONS TO AN EXISTING LOFT CONVERSION.

08/01209/ -9 JUL 08 - SMD

$Date: 2007/08/22 15:20:03 $ $Revision: 1.52 $

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY): _____ (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY): _____ (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: _____ House number: 16 House suffix: _____

House name: _____

Address 1: CHURCH STREET

Address 2: _____

Address 3: _____

Town: KINGSLEY

County: STAFFORDSHIRE

Postcode (optional): ST10 2AA

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

08/0126/

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

BLOCK PLAN 1/500

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

- 9 JUL

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☒ Yes ☐ No

If Yes, please provide details:

AGENT - DAUGHTER. BIANCA PEDDER WORKS AS A SCRUTINY OFFICER IN COMMITTEE SERVICES.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls	DORMER SIDES CEDAR BOARDING	DORMER SIDES CEDAR BOARDING	☐	☐	
Roof	DORMER ROOF GRANITE CHIPPINGS ON MINERALISED FELT	DORMER ROOF GRANITE CHIPPINGS ON MINERALISED FELT	☐	☐	
Windows	UPVC DOUBLE GLAZED	UPVC DOUBLE GLAZED	☐	☐	
Doors			☒	☐	
Boundary treatments (e.g. fences, walls)			☒	☐	
Vehicle access and hard-standing	08/01269/		☒	☐	
Lighting			☒	☐	
Others (please specify)			☒	☐	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

MAIN DRAWING Nº 0001 SHEETS 1/3 & 3/3
LOCATION PLAN 1/1250
BLOCK PLAN 1/500

$Date: 2007/08/22 15:20:03 $ $Revision: 1.52 $

11. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I ~~certify~~/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		1 7 08

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):	On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):

11. Certificates (continued)

CERTIFICATE OF OWNERSHIP CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Certify the applicant certifies that

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so

The steps taken were

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application)

Signed Applicant

Or signed Agent: [signature]

Date (DD/MM/YYYY): 1/7/08

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

Agricultural Land Declaration You Must Complete Either A or B

A) None of the land to which the application relates is, or is part of an agricultural holding.

Signed Applicant:

Or signed Agent

Date DD MM/YYYY

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below

Name of Tenant	Address	Date Notice Served

Signed Applicant

Or signed Agent

Date (DD/MM/YYYY):

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- 3 copies of a completed and dated application form: ☒
- 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North ☒
- 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☒
- 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☐
  - National Park
  - Site of special scientific interest
  - Conservation area
  - Area of outstanding natural beauty
  - World Heritage Site
  - The Broads
- The correct fee ☒
- 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☐
- 3 copies of the completed dated Ownership Certificate (A, B, C or D as applicable): ☒

13. Declaration

I hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed Applicant: [signature]

Or signed Agent

Date DD/MM/YYYY: 1 7 08 (date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

16. Site Visit

Email address:

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The representation of a road, track or path is no evidence of a right of way.

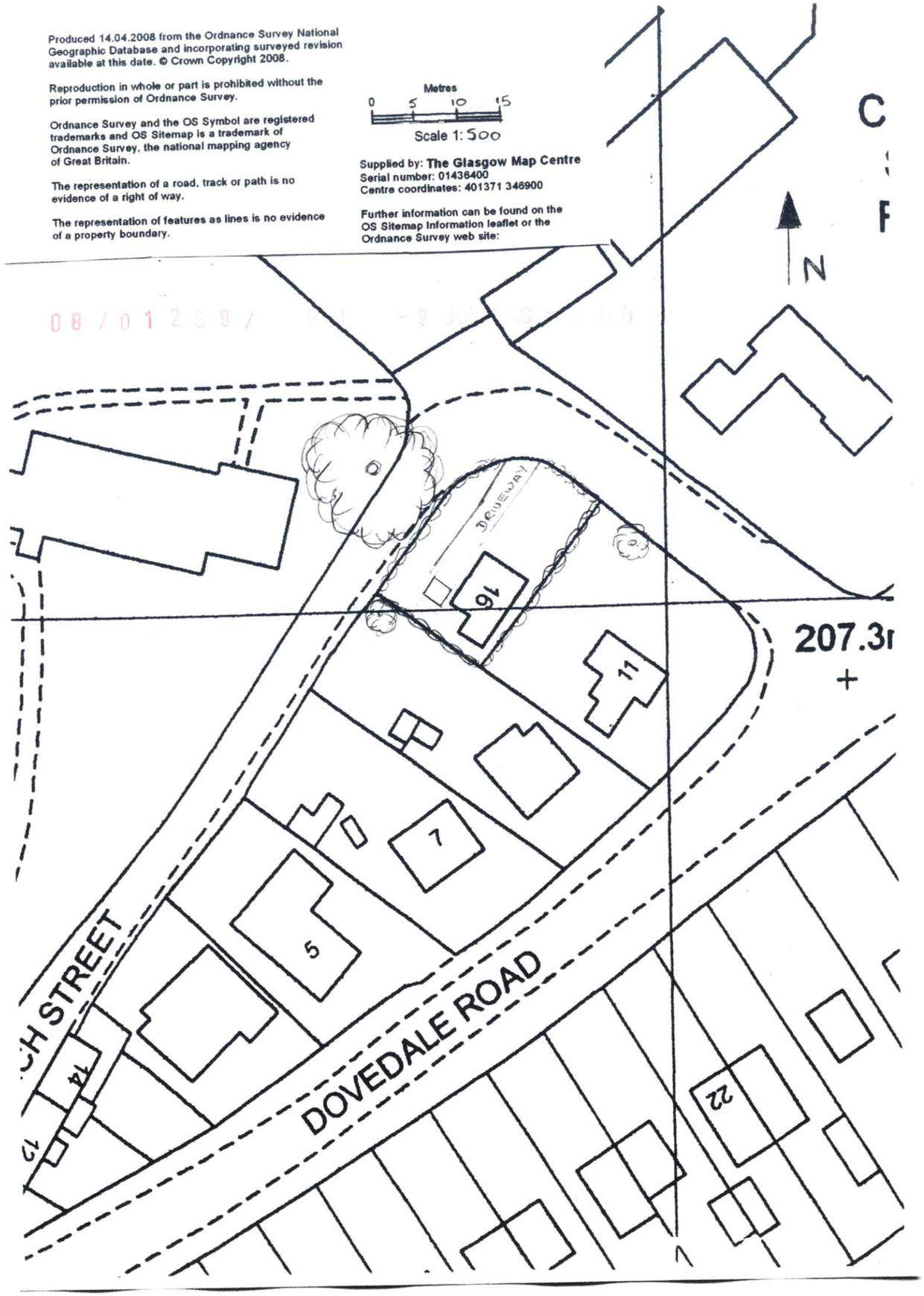
The representation of features as lines is no evidence of a property boundary.

Metres
0 5 10 15
Scale 1: 500

Supplied by: **The Glasgow Map Centre**
Serial number: 01436400
Centre coordinates: 401371 346900

Further information can be found on the OS Sitemap Information leaflet or the Ordnance Survey web site:

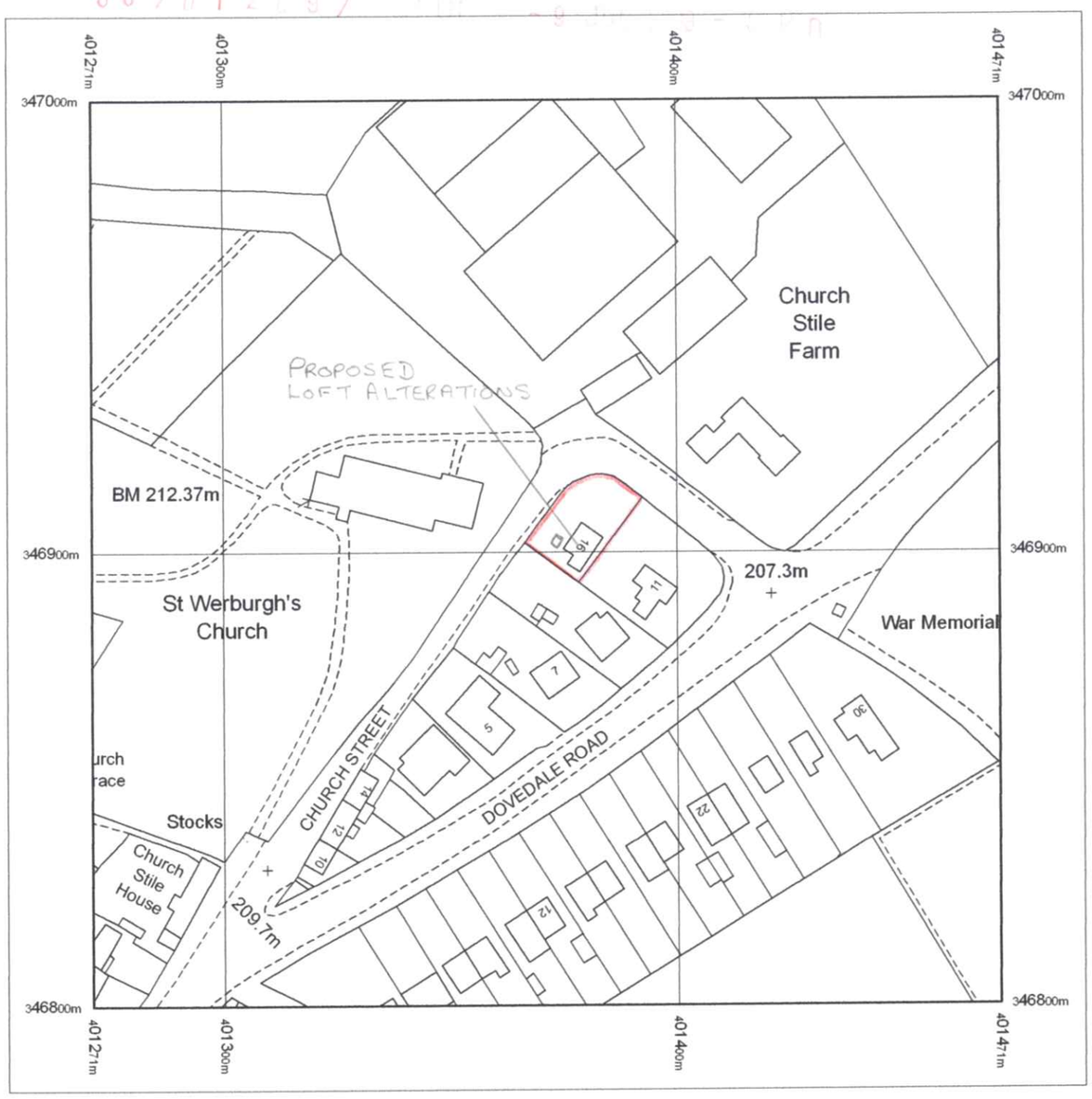
08/01289/



SITE PLAN 1/500

OS Sitemap™

08/01209/



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The representation of features as lines is no evidence of a property boundary.

Metres
0 20 40

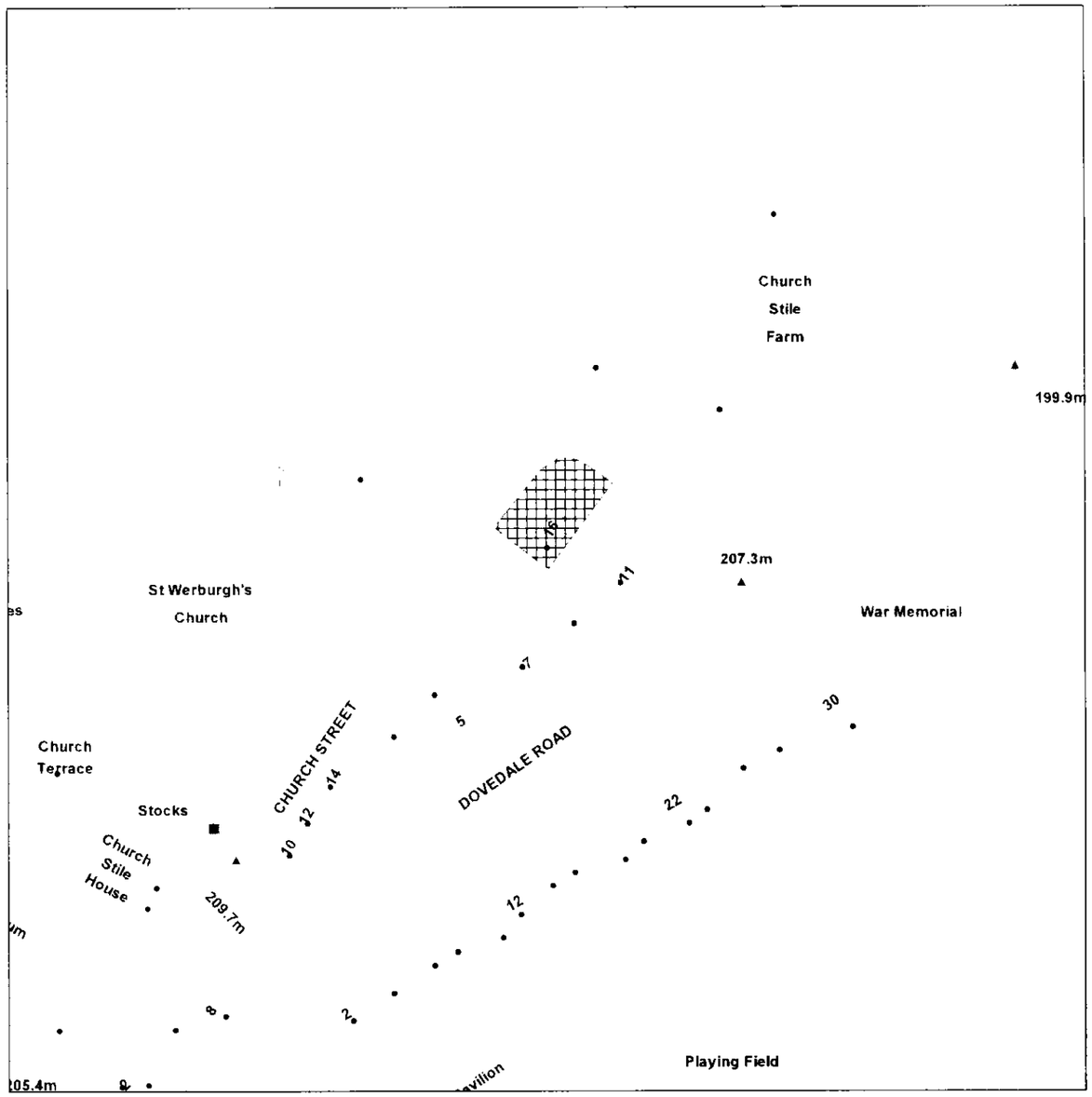
Scale 1:1250

Supplied by: **The Glasgow Map Centre**
Serial number: 01436400
Centre coordinates: 401371 346900

Further information can be found on the OS Sitemap Information leaflet or the Ordnance Survey web site:

08/01289/FUL

Kingsley



Scale : 1:1250

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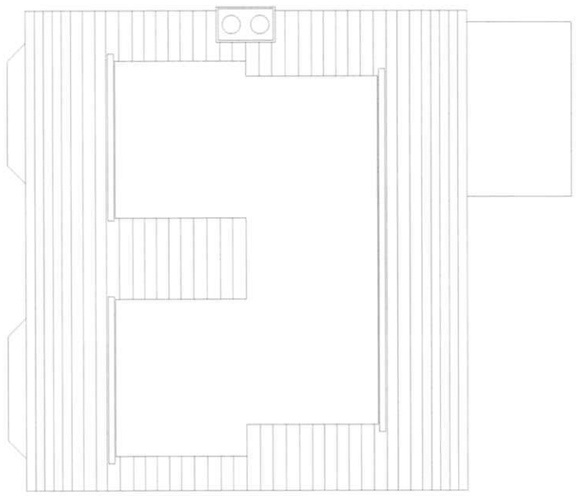
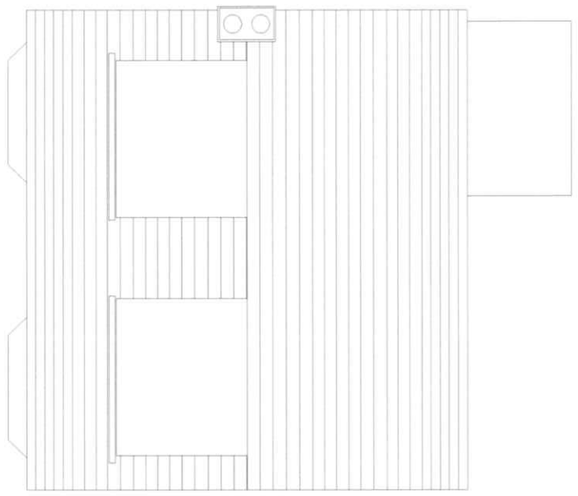
Organisation	Not Set
Department	Not Set
Comments	
Date	08 July 2008
SLA Number	Not Set

08/01269/ - 9 JUL





Proposed Roof Plan View (1/100)

Existing Roof Plan View (1/100)

Special Note to Contractor.

The contractor is responsible for checking dimensions, any discrepancy to be verified before continuing work. A check is also required by the contractor to satisfy him/herself to where the water, gas and electricity supplies are situated and to take the necessary precautions to protect or relocate any or all of these services.

Rev.	Description	Date
a	Proposal was 6.35 metres wide now 5.71 metres. Two extra windows added.	1/7/08

Client : Mr & Mrs B. Johnson
16 Church Street, Kingsley,
Staffordshire, ST10 2AA

Drawing No. 0001 Sheet No. : 3/3

Proposal :
Alterations to
Existing Loft Conversion

Scale : 1/100 Drawn By : J.P.

Date : 4th April. 2008 A3